



# Circuit Court for Prince George's County, Maryland Courthouse, Upper Marlboro Maryland 20772

## CONSENT REQUEST FOR MODIFICATION OF ADR DATE

**Request must be received AT LEAST thirty (30) days prior to the scheduled ADR.**

CASE NUMBER: \_\_\_\_\_ CASE TRACK: \_\_\_\_\_

CASE CAPTION: \_\_\_\_\_

SCHEDULED ADR DATE: \_\_\_\_\_ TRIAL DATE: \_\_\_\_\_

NEW ADR DATE: \_\_\_\_\_ @ \_\_\_\_\_ a.m./p.m.

By submitting this form, I attest that I am a member of the Maryland Bar in good standing, and am authorized by all counsel and self-represented parties in this case to state:

1. All parties have been served, and all attorneys have filed lines of appearance.
2. We agree to the new date noted. The new date must be within 60 days of the original trial date.
3. We have cleared the requested ADR date and time with the ADR (301-952-4173; [adrcoordinator@co.pg.md.us](mailto:adrcoordinator@co.pg.md.us)) or Calendar Management (301-952-2976) Unit of this Court.
4. All attorneys and parties are available on the requested ADR date without any conflicting obligations.
5. We acknowledge that our ADR date will be approximately 60 days prior to trial, must be on a Monday, Tuesday or Friday and will begin at 9:00 a.m., 10:30 a.m. or 1:30 p.m. before any judge. (Track 3 cases are scheduled at either 9:00 a.m. or 1:30 p.m.)
6. We will retain a copy of this request for our records; it will serve as the only notice of the ADR date.
7. We understand that the Court will notify the submitting attorney before the scheduled ADR date if the Court cannot accommodate this request.

_____	_____	_____	_____
Plaintiff Attorney	Attorney ID #	Defense Attorney	Attorney ID #

_____	_____	_____	_____
E-mail	Phone #	E-mail	Phone #

**Choose ONE of the following methods to submit this form:**

1. **Submit electronically by clicking "Submit form" below**
2. **Print and fax (301-574-1061) or e-mail ([calmngt@co.pg.md.us](mailto:calmngt@co.pg.md.us)) to Calendar Management**
3. **Print and mail or hand-deliver to:**  
**Calendar Management Unit, Circuit Court for Prince George's County, Maryland,**  
**Courthouse, Room M2406, Upper Marlboro, Maryland 20772**

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