



**Circuit Court for Prince George's County, Maryland
Courthouse, Upper Marlboro Maryland 20772**

**CONSENT REQUEST FOR CONTINUANCE OF
PRETRIAL CONFERENCE**

**Request must be received AT LEAST two business days prior to
scheduled Pretrial Conference.**

CASE NUMBER: _____

CASE CAPTION: _____

SCHEDULED PRETRIAL DATE: _____ NEW PRETRIAL DATE: _____ 8:45 a.m.

By submitting this form, I attest that I am a member of the Maryland Bar in good standing, and am authorized by all counsel and self-represented parties in this case to state:

1. All parties have been served, and all attorneys have filed lines of appearance.
2. We agree to the new date noted, and have cleared this date with the Calendar Management Unit of the Circuit Court (301-952-2976). Note: The new date must be within 60 days of the original pretrial date.
3. We have cleared our calendars for the period from 8:45 a.m. to 10:00 a.m. on the new Pretrial Conference date, and have no conflicting obligations.
4. We understand that the court will notify the submitting attorney before the scheduled Pretrial Conference if the court cannot accommodate this request. Otherwise, this form will serve as notice of the new Pretrial Conference date.

Submitted by: (Name) _____

Phone Number: _____ Attorney ID# _____ Date: _____

Choose ONE of the following methods to submit this form:

1. **Submit electronically by clicking "Submit form" below**
2. **Print and fax to Calendar Management Unit, 301-574-1061**
3. **Print and mail or hand-deliver to:
Calendar Management Unit, Circuit Court for Prince George's County, Maryland,
Courthouse, Room M2406, Upper Marlboro, Maryland 20772**